

Child Protection Information Management Specialist - Deployment Scheme roster

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Deadline for applications

22/7/2024

ABOUT ICMC

The International Catholic Migration Commission (ICMC) is an international non-governmental organisation serving and protecting uprooted people: refugees, internally displaced persons and migrants, regardless of faith, race, ethnicity or nationality. ICMC operates around the world in partnership with government, local actors, faith-based organizations, the United Nations High Commissioner for Refugees (UNHCR), the United Nations Children's Fund (UNICEF), and other partners.

The Deployment Scheme is a specific program that was set up in 1998 as a partnership between UNHCR and ICMC, establishing a pool of refugee protection experts. Since then, ICMC has deployed resettlement and child protection experts to UNHCR operations in Africa, Asia, Middle East, Europe and Latin America. In 2020, ICMC signed an agreement with UNICEF to deploy experienced consultants to support their Regional and Country Operations in different countries.

The roster includes nearly 600 qualified professionals from diverse backgrounds who are ready to be deployed on short notice to humanitarian field operations whenever crucial support is needed. In this context, ICMC deploys child protection experts to UNHCR and UNICEF's humanitarian operations worldwide to provide technical support and expertise in one or more thematic areas such as Child protection, Gender based violence, Mental Health and Psychosocial Support Mental, etc.

SCOPE OF WORK

The ICMC Deployment Scheme is currently seeking a Child Protection Information Management Specialist available for rapid deployment at short notice with experience in Child Protection Information Management such as leading and managing the collection, analysis, and sharing of information that is essential for the AoR/ Sector/ Working Group participants to make informed, evidence-based, strategic decisions.

Successful applicants will be part of a dynamic and highly motivated group of professionals who will be deployed to one of duty stations in Africa, the Middle East, Asia, and Latin America.

ICMC Child Protection Information Management Specialists will be embedded within a UNICEF humanitarian assistance field office, where they will bring technical expertise and provide guidance for interventions.

RESPONSIBILITIES

- Create and implement of an IM strategy and data collection and analysis plan that take into account the information needs of stakeholders and that are compliant with standards and protocols for ethical data and information management,
- Conduct data processing including organizing, cleaning, triangulating, evaluating and validating the data,
- Analyse data to meet identified information needs of Area of Responsibility (AoR) /

- Sector/ Working Group members and other stakeholders,
- Create accurate, quality and timely information products that are in line with agreed style guides,
 - As a member of the coordination team, contribute to the effective roll out and monitoring of the core cluster functions,
 - Promote harmonized and coordinated approaches to IM across partners, AoRs/ Clusters/ Sectors/ Working Groups and Office for the Coordination of Humanitarian Affairs (OCHA),
 - Analyse needs assessment data to provide required information including estimating People in Need (PIN),
 - Compare and align joint needs analysis findings with other AoRs/ Clusters/ Sectors/ Working Groups and participate in developing reports,
 - Design and implement partner presence mapping,
 - Monitor and analyse the AoR/ Sector/ Working Group's financial situation and support financial tracking,
 - Develop, implement and maintain a AoR/ Sector/ Working Group monitoring plan and associated databases, including a response monitoring database,
 - Support AoR/ Sector/ Working Group members to contribute timely and quality periodic monitoring reports on AoR/ Sector/ Working Group and OCHA platforms,
 - Adhere to child safeguarding and PSEA policies including procedures for challenging and reporting incidents and ensure other members of the IM team comply,
 - Design and implement an IM capacity assessment and capacity development plan for AoR/ Sector/ Working Group partners.

REQUIREMENTS

Candidates must meet the following criteria:

- An advanced university degree in one of the following fields is required: Information Management or Information Systems, GIS Information Technologies, Computer Science, Statistics, Social Sciences or another subject area relevant to Information Management.
- A minimum of 5 years of professional experience in information management, data management, geographical information systems, assessments, situation analysis and/or PM&E with the UN and/or NGO is required.
- Experience of demonstrating very strong information management skills in a professional context is essential for this post.
- Experience in a humanitarian context is required, with experience of working in the humanitarian coordination system considered an asset.
- Extensive work experience relevant to this post may be considered as a replacement for formal qualifications.
- Extensive work experience outside the humanitarian sector which is relevant to this post may be considered as a replacement for humanitarian experience.
- Formal training in AoR/ Cluster/ Sector/ Working Group Information Management is considered an advantage.
- Fluency in English and the official UN language of the duty station are required. Knowledge of other languages is considered an asset.
- Experience in emergency contexts including field level experience.
- Knowledge of the Child Protection Minimum Standards in Humanitarian Action, Humanitarian Principles and other inter-agency humanitarian standards.
- Ability to work effectively in politically and culturally sensitive environments.
- Ability to work under time constraints and pressure; in stressful situations and at times, in hardship and remote field locations.
- Excellent advocacy and negotiation skills and experience of engaging with both government and nongovernment actors.
- Self-motivated, with good judgement and initiative and the ability to work independently.
- Strong interpersonal skills and ability to work in a team.
- Demonstrable drive for results and ability to maintain consistent high standards.

- Proven integrity, objectivity and professional competence.
- Age, gender and cultural sensitivity and demonstrated ability to perform effectively in a multi-cultural environment.
- Awareness of the importance of preventing fraud and ways to mitigate risks.
- Excellent communication, facilitation and interpersonal skills.

HOW TO APPLY

Interested candidates are requested to create an online account and submit an application through ICMC's recruitment portal only (link here: <https://icmc.heroportal.net/Announcement/Details/19>). No applications will be accepted via email.

The recruitment process involves different stages that include: 1) Checking candidates' references; 2) Testing written and analytical skills as well as assessing knowledge of child protection and IM; and 3) Conducting a Competency Based Interview (CBI). Only those candidates who successfully pass all stages of the recruitment process will be included onto the Deployment Scheme roster.

In order to ensure a child-safe recruitment process, ICMC may request applicants to submit a criminal record check and/or other appropriate information.

The closing date for receipt of applications is 11:59:59 pm (UTC/GMT+2 hour) on the 22nd of July 2024. The online application system will close at this time and no more applications will be accepted.

For further information or if you have any questions, please contact us at deployments@icmc.net. Please send any communication by email only.

PROTECTION OF DATA

By submitting an application, you agree that ICMC collects and manages the information that you provide. You also agree that your data may be shared with UNICEF. Your personal information will be used for recruitment purposes only.

Once you submit your application, you will not be able to modify it. If you want to rectify any inaccurate or incomplete information, please send an email to deployments@icmc.net.

Your application will be treated with strict confidentiality.