

**ANNEX C**

**VENDOR REGISTRATION FORM**

**Section I: Company Details and General Information**

Name of Company:

Address:

Tel n°:

Fax n°:

E-mail:

www address (web-site):

Contact name:

E-mail:

Parent company:

Type of Business (corporation/partnership):

Nature of business:

Year established:

Number of full time employees

Working languages:

**Section II: Bank Information**

Bank name:

Branch name:

Branch address:

Tel n°:

Bank account name:

Bank account n° (IBAN):

Swift n°:

**Section III: Technical Capability and information on the Services Offered**

Registration Certificate (please provide a copy of your latest commercial extract).

Quality assurance certification (e.g. ISO 9000 or equivalent) (please provide a copy of your latest certificate).

Describe below your company’s profile:

List below up to a maximum of 10 of the core services offered:

**Section IV: Experience**

Total number of clients:

Annual value of total sales for the last 3 years:

If available, please provide a copy of the company’s latest annual or audited financial report.

References (please provide contact details of three institutional or corporate customers: